



## UWC Project Manager

### Procedure

A UWC Project Manager is being recruited from across the UWC partner institutes. The job description is provided below and interested candidates are invited to submit an application via their institution's Steering Committee members. Interviews will be held by a small panel of UWC Steering Committee members (from other parties than the nominated candidates) which will result in the selection.

- Deadline for application: 1st November 2021.
- Applications should include a description of the candidate's academic background and career to date as well as clearly laying out how the candidate matches the qualifications as laid out in the job description.

## Job description PM UWC

Under the guidance of the UWC Council and Steering Committee, the UWC Project Manager will:

### *Tasks:*

- lead the development and implementation of UWC strategy
- Act as project manager, following good project management best practices, to deliver UWC goals and objectives. Coordinate the work of the UWC Working Groups
- Contribute to the development of the strategy of UWC and the establishment of the institutional and financial organization of the UWC operational phase
- Learn from current operational NWP practices and experiences in the sub-consortia UWC-West and MetCoOp and inspire sub-consortia to converge working practices as much as possible
- Develop and coordinate collaborations with other international organisations (e.g. ACCORD, HIRLAM-C, ...)
- Play a coordinating role in establishing the bridging tasks between ACCORD/HIRLAM-C and UWC
- Support the organisation of regular UWC Steering Committee and UWC Council meetings
- Interact with and support dedicated contact persons at each participating organization

*Qualifications:*

- Excellent interpersonal, and communication and organisational skills
- Strong experience as project manager or leader
- Strong background in an area relevant to UWC (high performance computing or Operational NWP)
- Proactive and solution oriented with proven ability to take initiative, build relations across disciplines and institutions and deliver timely results
- Good knowledge of the current UWC collaboration
- Fluency in English, both written and spoken
- Experience working in an in relevant international context is desirable

*Employment:*

The selected candidate is an experienced expert working at one of the UWC partner organizations. The position is 50 % of a full position and funded by UWC. The selected candidate will maintain a place of work and keep status as an employee at the originating organization. Travelling between UWC party countries is required. The PM will be appointed for a period of two years (starting from 1st of January 2022) with the possibility of extension for another two years.

For further information please contact one of the Chairs of the Steering Committee Sarah O'Reilly, [sarah.oreilly@met.ie](mailto:sarah.oreilly@met.ie) or Sami Niemela, [sami.niemela@fmi.fi](mailto:sami.niemela@fmi.fi) .

Deadline for application is 01-11-2021

The application must be submitted electronically